

ACADEMIC CALENDAR 2020

	Trimester 1	Trimester 2	Trimester 3
REGISTRATION			
Registration Period	(2019) December 9-27	April 13-24	August 10-August 28
Registration Deadline	(2019) Friday, Dec. 27	Friday, April 24	Friday, August 28
Late Registration* (late fees)	(2019) Dec 30-Jan 3	April 27-May 1	August 31-September 4
New Student Orientation	Thursday, January 2	Thursday, April 30	Thursday, September 3
CLASS DATES			
First Day Class Begins	Monday, January 6	Monday, May 4	Tuesday, September 8
Last Day Class Ends	Friday, April 10	Friday, August 7	Friday, December 11
TESTS (Exam scores will be available one week after exam. TOEFL-ITP scores will be available two weeks after exam.)			
Placement Tests	(2019) December 9-27	April 13-24	August 10-28
Mid-Term Exams	February 19-20	June 17-18	October 21-22
Final Exams	April 8-9	August 5-6	December 9-10
TOEFL-ITP Exam	Friday, February 21	Friday, June 19	Friday, October 23
PAYMENT DEADLINES* (Please pay tuition by the Friday listed below to avoid late fees.)			
1 st Installment	(2019) Friday, Dec. 27	Friday, April 24	Friday, August 28
2 nd Installment	Friday, January 31	Friday, May 29	Friday, September 25
3 rd Installment	Friday, February 28	Friday, June 26	Friday, October 30
LATE FEE (Late fees continue to increase by \$50 each week.)			
1 st week late (\$25)	(2019) Dec 30-Jan 3	April 27-May 1	August 31-September 4
2 nd week late (\$50)	January 6-10	May 4-8	September 8-11
3 rd week late (\$100)	January 13-17	May 11-15	September 14-18
NO CLASSES			
Holidays (Office will be closed)	(2019) December 31 & January 1- New Year's Day January 20- Martin Luther King February 17 - Presidents Day	May 25- Memorial Day July 3-Independence Day	September 7-Labor Day October 12- Columbus Day November 26 - Thanksgiving Day December 24-25 Christmas
One Week Break (Office will be open except on above holidays)	March 16-20	June 29-July 3	November 23-27
Trimester Break (Office will be open)	April 13- May 1	August 10-September 4	December 14-January 1
Field Trips will be posted each trimester when event has been confirmed.			

* Tuition refunds are prorated for returning students through week 6. New students are required to pay the first four weeks of their tuition if transferring out within the first four weeks of school while the refunds are prorated if transferring out during week 5 or 6.

* Starting week 7, no refunds are given and students are responsible for paying their full tuition before transferring out.

Office Hours

School Days:

Monday –Thursday 8:30am-9:30pm

Non-School Days:

Friday and Breaks 9:00am-5:00pm

Holidays and Weekends:

Closed